

MINUTES  
WORK SESSION  
OF THE PERRY CITY COUNCIL  
April 5, 2021  
5:00 P.M.

1. Call to Order: Mayor Randall Walker, Presiding Officer, called to order the work session meeting held on April 5, 2021, at 5:00 p.m.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Mayor Pro-Tempore Robert Jones, and Council Members Willie King, Joy Peterson, Darryl Albritton, Phyllis Bynum-Grace, and Riley Hunt.

Elected Officials Absent: None.

Staff: City Manager Lee Gilmour, City Attorney Brooke Newby, and Recording Clerk Joni Ary.

City Departmental Staffing: Chief Lee Parker – Fire and Emergency Services Department, Chief Steve Lynn – Perry Police Department, Brenda King – Director of Administration, Mitchell Worthington – Finance Director, Bryan Wood – Director of Community Development, Tabitha Clark – Communications Administrator, Ashley Hardin – Economic Development Administrator, Ansley Fitzner – Public Works Superintendent, Sedrick Swan – Director of Leisure Services, and Annie Warren – City Clerk.

Press: Amira Bevill – Houston Home Journal  
Libby Hobbs – Houston Home Journal

Guest (s): Chip Anderson – ESG Operations, Inc.

3. Items of Review/Discussion: Mayor Randall Walker

3a. Office of the Mayor.

1. State of the City presentation: Mayor Walker reviewed with the Council the draft presentation for the State of the City and asked for any feedback and/or comments for the presentation. Mayor Pro Tempore Jones suggested including more information about which offices will be located in the new City Hall and Administrative building and how space will be utilized. Council Member Peterson suggested not only posting the State of the City presentation on the City's website but also mail it out to the citizens.

3b. Department of Public Works.

1. Recommendation for a facilities security vendor. Ms. Fitzner reviewed with Council the City's current facility security vendors and what issues we are experiencing. Staff is currently having to manually lock and unlock restroom doors every day, and when there is a loss of power doors are not resetting. The staff's recommendation is to change the City facilities to Convergent Technologies. With Council's concurrence proceed with Convergent Technologies, the next step will be to establish a sole-source partnership utilizing the State contract with Convergent and develop a Phase 1 for installation based on facility priorities. Council concurred to proceed as outlined.

3c. Department of Leisure Services.

1. Proposal to install ice vending machines at destination parks. Mr. Swan reviewed with Council the proposed sites at the destination parks for ice vending machines. Mr. Swan stated that the City will provide the utilities for the ice vending machine sites and would enter into an agreement with the vendors. The sites proposed are two locations at Rozar Park and two locations at Creekwood Park. Mr. Swan stated if Council concurs he will gather more information and report back to Council his findings. Council concurred to proceed.

3d. Office of the City Manager.

1. Schedule a town hall meeting for citizen input for the next phase of Pine Needle Park: Mr. Gilmour recommended scheduling a town hall meeting for citizen's input on the next phase of Pine Needle Park. The meeting will be held at the Cherokee Pines Country Club facility. Mr. Gilmour suggested having the meeting in late May, early June. Council concurred to schedule a town hall meeting for citizen's input relative to the next phase of Pine Needle Park.
2. Neighborhood Parks. Mr. Gilmour recommended establishing a process for acquiring neighborhood park space. The recommended process would be approximately an acre size pocket park for every 250 single-family detached houses. This would not be a requirement for developers but a partnership with the City and developers. The City would purchase the sites and Community Development would monitor the process. Council concurred to proceed.
3. Infrastructure Assessment. Mr. Gilmour reviewed with Council the infrastructure assessment for the City. Mr. Gilmour stated that due to what happened in the State of Texas, the City has reviewed its infrastructure. The City's infrastructure is well-positioned to endure extreme weather. To ensure operational continuity, it is recommended that the City purchase two backup generators for two locations in the City, city well #3 located on Hwy 341 and Tucker Road Water Treatment Facility. The funding would come

from the water/sewer fund. Council concurred to proceed with the bidding process for the two backup generators.

3e. Perry Police Department.

1. Request for a fee waiver relative to the Trust Initiative Record Restriction event held on April 24, 2021. Chief Lynn reviewed a request for a fee waiver for the record restriction event to be held on April 24, 2021. This event is for anyone charged that was not convicted of certain misdemeanors to assist in having their records expunged. Chief Lynn stated if Council concurs to waive the fee for the expungement of the record. Council concurred to waive the fee relative to the trust initiative record restriction event.

4. Council Member Items:

Mayor Pro Tempore Jones and Council Members King, Hunt, and Albritton had no reports.

Council Member Bynum-Grace thanked Council for approving the fee waiver, this event has been in the works for almost two years.

Council Member Petterson asked that the information be put out to all citizens relative to interest in the City's boards and commissions. This will create interest and information for all citizens about what is going on in the City and what is available. The information can be posted on the City's website and sent in the citizen's utility bills.

5. Department Head/Staff Items:

Ms. Clark commended Leisure Services on the Special Needs Community Egg Hunt on Saturday, April 3, 2021. It was a great and well-attended event and have had positive feedback from the event.

Mr. Swan stated that the Special Needs Community Egg Hunt was a great event. Leisure Services is currently having baseball and soccer events.

Ms. Fitzner stated that Spring Clean-Up Week begins April 26<sup>th</sup> – 30<sup>th</sup>, 2021.

Ms. Hardin stated that she has a potential buyer for the Eastgate Shopping property. This parcel is part of the new opportunity zone. Ms. Hardin asked about any incentives for the potential buyer. Ms. Hardin stated that at this time, the buyer did not have any set concepts for the property. Mayor Walker and Council concurred that at this time, they are not prepared to make any commitment for the potential buyer. Mr. Gilmour stated he will work with Council to set criteria for incentives.

Mayor Walker

- Work Session April 19, 2021, at 5:00 pm
- Pre-Council April 20, 2021, at 5:00 pm
- Council Meeting April 20, 2021, at 6:00 pm

6. Adjourn. There being no further business to come before Council in the work session held on April 5, 2021, Council Member Hunt motioned to adjourn the meeting at 6:59 p.m. Mayor Pro Tempore Jones seconded the motion and it carried unanimously.